

Individual Service Funds Pilot

Plan for REACH to develop experience and understanding in creating Individual Service Funds

1 Introduction

Reach has funded Paradigm Consultancy to work with us on this project.

2 What we will do

Reach and relevant stakeholders will work to develop an understanding of Individual Service Funds. This will include the development of an internal Resource Allocation System for REACH to ensure indicative individual service fund figures can be obtained.

We will develop Individual Service Designs for an identified pilot group of people currently supported by REACH. We will then analyze the effectiveness of delivering people's service designs within identified Individual service fund allocation. The work will culminate in a final report which will identify a clear way forward to implement Individual Service Funds within REACH and the host local authority.

Our aims:

- To develop a project steering group to guide and direct the project.
- To develop an internal pilot resource allocation system (RAS) by identifying current support costs of the identified pilot group of people and allocating indicative individual budgets.
- To complete Individual Service Designs with the pilot group of people and identify and explore the costs within the context of people's indicative allocation amount.
- To identify clear Individual Service Funds for the pilot group of people based on the learning throughout the project.
- To compile an end of project report capturing the learning from the project and consequent future recommendations to develop Individual Service Funds long term.

7 Our Timescale

We aim to complete this work by March 2009, starting in November 2008.

Proposed breakdown of timescale

Stage	Proposed Timescale
Preparation stage Meet steering group and meeting with finance	15 th Dec 08

Stage 1 RAS work 1 day per service – 5 days	8 / 9 Jan 09 28, 29, 30 Jan 09
Stage 2 Complete ISD's for 18 people	2 – 7 Feb 09 23 – 27 Feb 09 2/3 March 09
Stage 3 Develop internal ISF and write final report	12/13 March 09 16 – 18 March 09